

Annex to the Determination Prot. N. 3513 Rep. 78 of 01.02.2019

NAME AND SURNAME	ROLE	TASKS
Enrica Argiolas	Director of OP ERDF, ESF, FSC Certifying Authority and OP ENI CBC MED Audit Authority	<p>1. As ERDF, ESF and FSC Certifying Authority, she coordinates and manages the procedures of the Certifying Unit procedures, namely:</p> <ul style="list-style-type: none"> • activities demanded to the Certifying Authority and management of the procedures in accordance with the Reg. No. 1303/2013; • activities related to the preparation and submission of annual financial statements and reporting incurred expenditures; • procedures for guaranteeing that accounting data are properly kept in order to ensure an adequate audit trail; • activities for establishing a proper information system to ensure adequate acquisition of information procedures related to performed verifications in order to prepare and submit the payment request to the European Commission. <p>2. As ENI CBC MED Audit Authority, she coordinates and manages Audit Unit procedures, namely:</p> <ul style="list-style-type: none"> • handles tasks and expresses compliance opinions for the designation of the Managing Authority; • adopts and - when required - transmits documents listed in the Ministry of Finance (IGRUE) Manual (audit strategy, procedures manual and related check lists, audit opinion, annual audit report, system audit reports) to the European Commission; • leads system audits on Programme actors aimed at verifying the correct functioning of management and control systems set up for implementation; • supervises audit system activities, accounts and project audits performed by both internal auditors and external contractors; • defines staff training plan; • verifies reports of all performed audits (system, operations and on accounts) before their transmission and handles the outputs communication; • participates to coordination meetings and activities with the European Commission, with the Ministry of Finance (IGRUE), with the Managing Authority and with the other Programme bodies and also formulates suggestions; • chairs the Group of Auditor.
Raffaella Melis (Full Time)	Expert in administrative and legal subjects	<ul style="list-style-type: none"> • performs system audits; • performs audits on the accounts which are preparatory to the adoption of the Opinion; • supports audits related to the designation process and to the consequent follow-up; • verify the quality of the work carried out by external auditors; • supports the Audit Authority in: <ul style="list-style-type: none"> - the fulfillment of the anti-corruption law and the obligations related to transparency; - activities related to the Ministry of Finance (IGRUE) accreditation; - administrative and accounting activities; • collaborates in: <ul style="list-style-type: none"> - the preparation of the audit program and the annual report; - preparation of the working tools of the Audit Authority (manuals, check lists, etc.).
Severino Ostorero	Expert in international cooperation	<ul style="list-style-type: none"> • performs system audits; • performs audits on the accounts which are preparatory to the adoption of the Opinion;

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(Full Time)	programs	<ul style="list-style-type: none"> • supports audits related to the designation process and to the consequent follow-up; • verifies the quality of the work carried out by external auditors; • supports the Audit Authority in the organization and management of the Group of Auditors (GOA); • draws up financial plans and accounting reports; • collaborates in: <ul style="list-style-type: none"> - the preparation of the audit program and the annual report; - preparation of the working tools of the Audit Authority (manuals, check lists, etc.).
Marcello Lubino (Full Time)	Expert in international cooperation programs	<ul style="list-style-type: none"> • performs system audits; • performs audits on the accounts which are preparatory to the adoption of the Opinion; • supports audits related to the designation process and to the consequent follow-up; • verifies the quality of the work carried out by external auditors; • supports the Audit Authority in the preparation of the tender specifications related to the audit on projects; • collaborates in: <ul style="list-style-type: none"> - the preparation of the audit program and the annual report; - preparation of the working tools of the Audit Authority (manuals, check lists, etc.).
	Expert in legal affairs and tenders	<ul style="list-style-type: none"> • prepares documents for tenders below the EU threshold, carrying out, when designated, the functions of the RUP (Responsible for the procedure); • prepares the preliminary acts for the activation of tenders above the EU threshold; • performs system audit and audit on operations with particular regard to public procurement; • manages the legal aspects of contracts; • verifies the quality of the work carried out by external auditors; • collaborates in: <ul style="list-style-type: none"> - the preparation of the audit program and the annual report; - preparation of the working tools of the Audit Authority (manuals, check lists, etc.).
	Expert in statistics and sampling	<ul style="list-style-type: none"> • prepares and updates the sampling method; • draws up the definition of the population and the sample size; • performs sampling on projects and operations; • prepare and update the risk assessment; • participates in the system verification for his/her expertise.
Massimiliano Farris (Part Time - 50%)	Expert in information system	<ul style="list-style-type: none"> • contact person of the Audit Authority for the management of the information system; • collaborates in the audit on the information system; • manages the Audit Authority information system and the communication information systems with the Ministry of Finance (IGRUE) and the European Commission.